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Office Memorandum • UNITED STATES GOVERNMENT

TO: Acting Director of Training DATE: 5 Feb	ebruary	1959
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Registrar/TR FROM:

25 YEAR RE-REVIEW

SUBJECT: 25X1

25X1

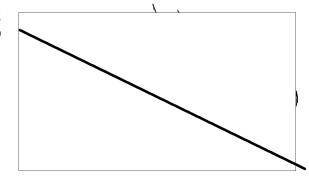
25X1

Weekly Activity Report No. 5 28 January - 3 February 1959

I. SIGNIFICANT ITEMS:

None

II. OTHER ITEMS:



1. There have been a number of accomplishments in the past week. Some of these reflect a long "in-process" stage. and we are happy to report them as accomplished.

a. For the first time, we have had an employee sign 🗸 an agreement to continue employment with CIA for external training received, thus implementing the intent of the Government Employees Training Act. The employee is

Security, approved for at Sanz, approximate cost \$1,600. willingly signed before we had opportunity to coordinate the agreement form with OGC. However, the signed aggreement is identical in form with that used by NSA.

b. An initial draft of a revised regulation on external training was completed by to reflec 25X1 the new Training Act. After one revision, we'll be ready to start coordinating.

- c. The IBM record of internal training, corrected through 1957 after much overtime labor, was returned to Machine Records for final printing!
- Code cards, lack of which has temporarily delayed our 1958 records, arrived from the IBM factory.
- 2. The final administrative and security Headquarters briefing was held on 3 February for students scheduled to beginning 9 Febru- 25X1 begin the Operations course at ary. This briefing was conducted by the Chief, Processing Branch. A question and answer period ensued with representatives from Division and Office of Security serving as panelists. There was little duplication of coverage.

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The Agency has received a quota of six spaces for Indoctrination Course scheduled to be held at the 25X1 4 - 19 March 1959. More information will be forthcoming in the next weekly report. 25X1 has been negotiating with the secretaries to complete by 6 Februof Colonel White and Mr. ary administrative arrangements for the Advanced Management Program at Harvard. The course is scheduled to begin on 19 February, but both men plan to report to the University on or about 16 February. Colonel White's open identification with CIA may tend to give more credence to the "U. S. Government" tag associated with Pat. We are asking to report on this situation after the session. 5. For the 5% Report of Training during December 1958, representatives of the Schools were contacted on their new instructors who had received on-the-job training during this period of the Report. Eight new instructors for a total of 366 hours went into the Report. 6. As a starter on Mr. report on DD/S headquarters personnel in language training, 1958, prepared a list of names of persons who had, at sometime during this year, been in internal, external or voluntary training. 7. As part of the preparation for a Language Development meeting scheduled 12 February, researched summaries of the meetings and other reports in order to pull together some recommendations that will help to restrict the apparent liberal aspects of the Agency's language regulation. These will be discussed by R/TR and ADTR before they are given to the Committee members to review before the meeting. 8. During the week 28 January - 3 February 1959, there were 1094 persons enrolled in OTR conducted training. The breakdown for enrollment is as follows: 178 enrolled in 30 classes (10 languages) before hours 142 enrolled in 28 classes (11 languages) after hours 255 enrolled in 41 classes (15 languages) during hours 134 enrolled in 8 Operations School courses 232 enrolled in 11 Intelligence School courses 25X1 75 enrolled in 4 SIC courses 58 enrolled in the JOT Program

12 Dependents

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8 from other Government agencies